## **SPRACHCLUB BERLIN** Holiday courses

Office address and teaching location: Sprachclub Berlin (Germany), 10711 Berlin-Wilmersdorf, Joachim-Friedrich-Str. 3 Phone: 00 49 - 30 - 893 56 66 Email: info@kindersprachclub.de

Administration office (for returning the registration): Kindersprachclub, Kehler Str. 8, 76437 Rastatt (Germany), Tel: 00 49 - 7222 - 93 50 50 Email: info@kindersprachclub.de

# **General Terms and Conditions for Holiday Courses (Last update: February 2024):**

#### 1. General

The Sprachclub Berlin offers an introduction or consolidation of the English, French, Spanish or German language through fun and play. The basis for this is an appropriate qualification of the language club leaders and their employees.

The lessons take place in suitable rooms according to the needs and possibilities. The participant is not entitled to be placed in a particular group.

A holiday course consists of 12 or 24 or 28-30 lessons in one week.

There are no further costs for teaching or working materials.

For lessons that are cancelled or not taken up by the participant, there is no claim to catch up or refund of the proportionate course fee.

Cancellation of lessons for which the language club management is responsible will be made up for or the proportionate course fees will be refunded at the end of a holiday course.

Children from 5 years, teenagers up to 15 years or adults can participate in the learning units.

Regular participation is a prerequisite for a continuous improvement of language skills.

The language club management is liable for accidents within the scope of its public liability. Any further liability is excluded.

The respective house rules of the building in which the rooms are located apply to the lessons.

The terms of contract apply to all participants. By participating in the lessons, the students or their legal guardians bindingly accept these contractual conditions.

### 2. Course fees

The course fee due in advance is to be transferred to the account of the language club.

Berliner Volksbank / Account holder: Kindersprachclub

International bank account: IBAN: DE43 1009 0000 1012 2380 09 SWIFT Code: BEVODEBB.

€ 140,00 for a course with 12 lessons per week (120 min. lessons daily, 5 days or 150 min. lessons daily, 4 days)

€ 275,00 for a course with 28-30 lessons per week (daily 10-15, 5 days or daily 10-16, 4 days or daily 9:30-15:30, 4 days)

€ 335,00 for a course with 24 lessons per week + activities (Bilingual-German-English-Camp daily 9:30-17:00, 5 days)

#### 3. Cancellations and postponements

Nobody likes to cancel. Such a thing is just as unpleasant for you as a client or participant as it is for us.

We ask for your understanding that cancellations and postponements after the order has been placed or after our written order confirmation (irrespective of the reasons for your cancellation) will result in costs for you in the following cases:

#### **Cancellation holiday courses**

For holiday courses, cancellation is free of charge up to three weeks before the start of the course, after which a processing fee of  $\in 100$ ,-/ course will be charged. In case of cancellation at short notice (less than two weeks before the course starts) you will be charged for the holiday course not held. Cancellation at short notice (less than two weeks before the start of the course) is no longer possible or will be charged 100% of the course fee.

We ask for your understanding that cancellations of holiday courses can only be accepted in the written form.

#### Postponement of individual teaching units in private lessons

For courses already running in one-to-one tuition, we are also flexible in case of postponements and cancellations. You can postpone the lesson free of charge up to 24 hours before the start of the training (for Monday at the latest Friday at 12.00 h). In the case of cancellation at short notice, you will be charged for the training not held. Course units cancelled in time can be made up in direct consultation with the course organisers at the Language Club or the language teachers.

#### 4. Cancellation policy

You have the right to cancel this contract within fourteen days from the day of the conclusion of the contract without giving any reason.

According to German civil law, the fourteen-day right of withdrawal does not apply to contracts concluded within business premises. In the case of a language course booking made on the premises of the Kindersprachclub by means of a signed registration form, there is no right of withdrawal.

In order to exercise your right of withdrawal, you must inform us (Isabelle Redic, Kindersprachclub, Joachim-Friedrich-Str. 3, 10711 Berlin, Email: info@kindersprachclub.de) of your decision to withdraw from this contract by means of a clear declaration (e.g. a letter or email sent by post).

In order to comply with the revocation period, it is sufficient to send the revocation in time. Should a course already begin within the revocation period after receipt of the registration confirmation, the revocation period expires with the start of the course and the full fee must be paid, even in the case of non-attendance/non-participation.

Subject to modifications